

## Ohio Salon Mandates AND Exquisite Salon Policies

OHIO MAANDATORY	OHIO RECOMMENDED BEST PRACTICES	COMPLETE SALON POLICY (in addition to OH Mandates)
Minimum of 6 feet between employees	Group employees by shift to reduce exposure	<b>Please call us (774-8000) to check in.</b> We need to make sure we're cleaned up and ready for you. Also we have some questions for you before entering.
Business must allow client to wear face covering	Consider having clients wear face coverings at all times.	Please <b>do not come to your appointment</b> if you are at all sick with cold, flu, stomach virus or any other illness in the last few days, or been in contact with anyone who has.
Business must require employees to wear face covering	Wear eye protection when providing services in close proximity to client when possible	We ask that <b>Guests come alone</b> , unless a caregiver is needed.
Employees must perform daily symptom assessment	Laundry work clothing daily and shower immediately upon returning home from the establishment.	We ask that you please give us at least a <b>24 hour notice</b> if you need to cancel or reschedule as there are many people waiting for an appointment.
Require employees to stay home if symptomatic	Health questionnaire for symptoms at entry point	Our policy will require <b>ALL VISITORS to wear a face covering</b> until further notice (please let us know if you do not have access to one as we will try to provide one) Also if getting color, be prepared to get a little color on your ear straps.
Require regular hand washing by employees	Provide face coverings upon entry	We will be wearing <b>facemasks</b>
Place hand sanitizer in high-contact areas	Where possible, accept customers by appointment only	Please only bring with you <b>necessities, ie phone, drink, wallet, book</b> . Please leave extras in the car, ie...bags, coats, jackets, hats, anything you're not wearing throughout your visit.
Clean high touch areas after each use	Increase availability for curb-side picks	We will not be double booking at this time.
Wear gloves and dispose of gloves in between tasks in accordance with CDC glove removal	Consider suspending return policies	Longer, spread out appointments will apply. Thank you for your patience as we figure out our <b>new appointment timing and wait times</b> .
If not able to wear gloves, wash hands between tasks in accordance with CDC guidelines.	Schedule appointments with adequate time in between appointments to reduce the number of people in the salon	<b>Upon entering salon</b> , we will be testing temperatures with a touch-less thermometer Any temp over 99 will sadly have to result in rescheduling.
Dispose of single use materials between clients	Ask clients to wait outside in their vehicle.	Touchless pay types, ie Venmo, PayPal, Zell, ApplePay are available and appreciated, however Cash, credit and checks are always welcome! Ask your stylist.
Maintaining accurate appointment and walk in records including date and time of service, name, and contact information to assist in contact tracing	Close once a week for deep cleaning	Please try to be 5-10 minutes early so that if we are ready, we can get started. Please have patience if we are running 10 minutes late for your appointment as we are booked tight. We may not be able to take you if you are late.
Continue to follow all guidelines and existing ORC and OAC for individual profession	maximize available checkout space	<b>Walk-ins</b> are welcome to visit (with a mask) to get an appointment scheduled.
Ensure 6 feet between clients (distance between stylist and client may be less)	Use contact-less payments whenever possible	
Specify hours for at risk population	Post visible and appropriate signage to communicate that thorough sanitation procedures are in place, and that service will not be provided to clients exhibiting symptoms of COVID-19.	Finally, we would like to thank you for your continued support through these crazy times that we must abide by certain guidelines to ensure everyone's health and safety. We understand that everyone has their own feelings and opinions on all of this, and we completely respect that, so we thank you for your help in keeping everyone as happy as we are able.

Ask clients and guests to not enter if symptomatic	Work with HD to identify potentially infected or exposed individuals to help with tracing	Your Exquisite Team!
Stagger entry of clients and guests	Once testing is readily available, test all suspected infections or exposures	
Only client will be allowed in the establishment for their service unless client must be accompanied by a caregiver.		
Post social distancing signage and disinfect high contact surfaces hourly		
Clean merchandise before stocking if possible		
Establish maximum capacity		
Discontinue client use of product testers; switch to employee only product handling		
Discard magazines and other non-essential items in the waiting area that cannot be disinfected.		
Immediately isolate and seek medical care for any individual who develops symptoms while at work		
Contact that local health department about the suspected cases or exposures		
Shutdown area for deep sanitation if possible		